

**GOVERNMENT
SHIVALIK
COLLEGE NAYA
NANGAL**

7.1

Institutional Values and Social Responsibilities

Institution shows gender sensitivity in providing facilities such as:

- 1.Safety and Security
- 2.Counselling
- 3.Common Room

❖ **1.SAFETY AND SECURITY**

SECURITY GUARDS

IDENTITY CHECK AT ENTRY POINTS

CCTV CAMERAS

ANTI-RAGGING COMMITTEE

SELF DEFENCE BY ARRANGING KARATE CLASSES FOR THEM.

❖ **2. Counselling**

❖ Career Counseling Cell

❖ Health related counseling to girls

❖ **3.Common Room**

❖ Basic facilities like drinking water, wash basin, elegant furniture, first-aid box and notice board

❖ Newspapers and magazines

❖ Canteen services can be availed in common room.

7.1.2 - THE INSTITUTION HAS FACILITIES FOR ALTERNATE ANNUAL LIGHTING POWER REQUIREMENTS MET THROUGH LED BULBS



7.1.3 - DESCRIBE THE FACILITIES IN THE INSTITUTION FOR THE MANAGEMENT OF THE FOLLOWING TYPES OF DEGRADABLE AND NON-DEGRADABLE WASTE



WASTE MANAGEMENT STEPS INCLUDING:

- **SOLID WASTE MANAGEMENT**
- **LIQUID WASTE MANAGEMENT**
- **E-WASTE MANAGEMENT**

Solid waste management

- Segregation of waste
- Awareness regarding the same has been created through signboards installed at appropriate places.
- Garbage dump provided in the college.

7.1.4 - WATER CONSERVATION FACILITIES AVAILABLE IN THE INSTITUTION



Fresh water facility



Borewell facility



Water tanks in building 1



Water tanks in building 2

7.1.5 - INITIATIVES INCLUDE GREEN CAMPUS



CYCLE STAND



PEDESTRAIN FRIENDLY
PATH

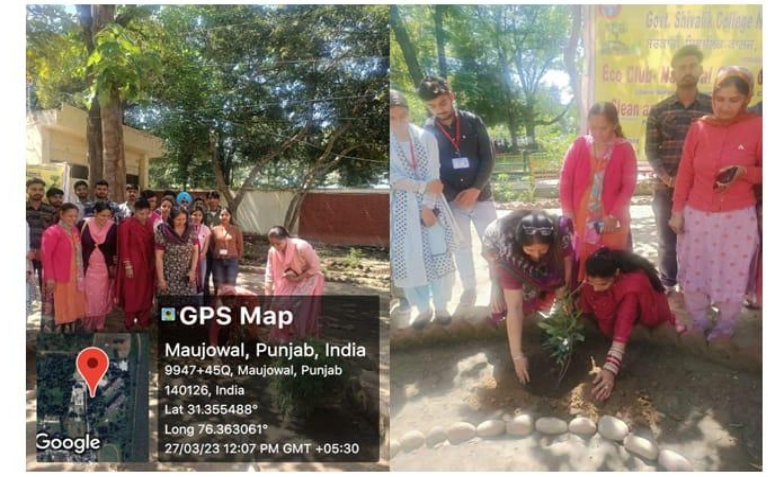


PEDESTRAIN FRIENDLY
PATH



LESS USE OF PLASTIC

GREEN CAMPUS INITIATIVE



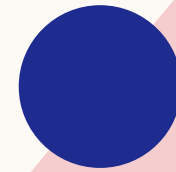
GREEN PRACTICES

- Plantation drives are a regular feature.
- Botanical garden houses many herbs with medicinal values and air purifying plants.
- Smoking is strictly prohibited inside the campus.
- Eco club, Cleanliness Committee and N.S.S unit are proactive in organizing awareness programs and rallies regarding environment sustainability.
- It is mandatory for the students to the study Environment Science and pass the exams during graduation.
- We present saplings instead of bouquets to the guests visiting our college.

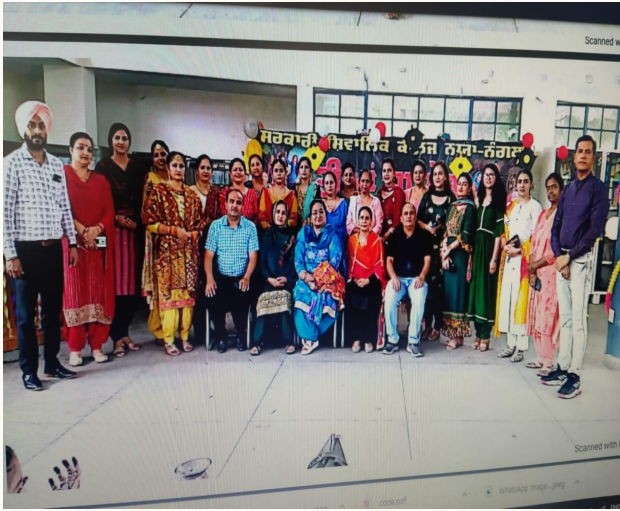
DIFFERENTLY ABLED (DIVYANGJAN) FRIENDLINESS RESOURCES AVAILABLE IN THE INSTITUTION:

Physical facilities

- ❖ Wheel Chair
- ❖ Rest Rooms



7.1.8 - DESCRIBE THE INSTITUTIONAL EFFORTS/INITIATIVES IN PROVIDING AN INCLUSIVE ENVIRONMENT



**7.1.9 - SENSITIZATION OF STUDENTS AND EMPLOYEES OF THE
INSTITUTION TO THE CONSTITUTIONAL OBLIGATIONS: VALUES,
RIGHTS, DUTIES AND RESPONSIBILITIES OF CITIZENS.**



Books donation day 30/11/2021



Awareness regarding UPSC 23/08/2021

7.1.10 - THE INSTITUTION HAS A PRESCRIBED CODE OF CONDUCT FOR STUDENTS, TEACHERS, ADMINISTRATORS AND OTHER STAFF AND CONDUCTS PERIODIC PROGRAMMES IN THIS REGARD.

RULES OF DISCIPLINE

- Regular attendance means regular attendance in all the periods in a day. The students who will remain absent for a long period without permission, are liable to be fined and their names will be struck off the college rolls.
- Students are required to attend the special addresses to be delivered by the Principal, teachers or any other prominent personalities on academic and cultural topics.
- Students should keep the campus neat and clean. Dustbins kept at various places should be used properly. Plucking of flowers is strictly prohibited. The student found guilty can be imposed heavy fines.
- Students found guilty for the damage of public property such as desks, chairs, benches, window panes, fans etc. are liable to pay for the new item. They will also be imposed a special fine. No meeting is allowed without prior permission of the Principal.
- Students are allowed to approach the Principal through proper channel to discuss their problems. Without permission it will be considered as violation of disciplinary rules.
- Every student is required to keep the identity card with him/her. It should be produced on demand by any responsible authority of the college.
- Smoking, drinking, playing cards and gambling is strictly prohibited inside the college campus. Driving is banned in the sports ground.
- Students in the college campus/class rooms should put their mobile phone on silent mode. Any student who violates this, will be fined and his/her mobile phone will be seized.
- The Principal is the final authority to decide about any activity of the students such as misconduct or violation of the discipline. The students involved in such activities can be fined, rusticated/expelled from the college or may be blacklisted.
- Principal has the full authority to change any rule in the mid session. The rules can also be modified according to the instructions issued by Punjabi University, Patiala.

ਸਮੇਸਟਰ ਸਿਸਟਮ ਪ੍ਰਣਾਲੀ ਦਾ ਸ਼ਡਿਊਲ

- ਬੀ.ਏ./ਬੀ.ਕਾਮ./ਬੀ.ਐੱਸ.ਸੀ. (ਮੈਡੀਕਲ/ਨਾਨ-ਮੈਡੀਕਲ)/ਬੀ.ਸੀ.ਏ./ਐੱਮ.ਏ. (ਪੋਲ-ਸਾਇੰਸ ਅਤੇ ਇਕਨਾਮਿਕਸ) ਅਤੇ ਪੀ.ਜੀ.ਡੀ.ਸੀ.ਏ. - ਸਮੇਸਟਰ ਪਹਿਲਾ = ਦਾਖਲਾ ਮਿਤੀ ਪੰਜਾਬ ਸਰਕਾਰ ਦੀਆਂ ਹਦਾਇਤਾਂ ਅਨੁਸਾਰ
- ਬੀ.ਏ./ਬੀ.ਕਾਮ./ਬੀ.ਐੱਸ.ਸੀ. (ਮੈਡੀਕਲ/ਨਾਨ-ਮੈਡੀਕਲ)/ਬੀ.ਸੀ.ਏ. - ਸਮੇਸਟਰ ਤੀਜਾ = ਦਾਖਲਾ ਜੁਲਾਈ 2022 ਵਿੱਚ ਸ਼ੁਰੂ ਹੋਵੇਗਾ।
- ਬੀ.ਏ./ਬੀ.ਕਾਮ./ਬੀ.ਐੱਸ.ਸੀ. (ਮੈਡੀਕਲ/ਨਾਨ-ਮੈਡੀਕਲ)/ਬੀ.ਸੀ.ਏ. - ਸਮੇਸਟਰ ਪੰਜਵਾਂ = ਦਾਖਲਾ ਜੁਲਾਈ 2022 ਵਿੱਚ ਸ਼ੁਰੂ ਹੋਵੇਗਾ।
- ਐੱਮ.ਏ. (ਪੋਲ-ਸਾਇੰਸ ਅਤੇ ਇਕਨਾਮਿਕਸ) - ਸਮੇਸਟਰ ਤੀਜਾ = ਦਾਖਲਾ ਜੁਲਾਈ 2022 ਵਿੱਚ ਸ਼ੁਰੂ ਹੋਵੇਗਾ।

- The Internal Assessment of 25 marks in the Theory Subjects of all the concerned Semester Classes will be given according to the Student's Class Behaviour/Assignments given/Attendance/House Exams/Presentations/Class Performance etc.
- There will be Industrial Visits for the Students at the end of Annual Session.

ACADEMIC RULES

House Examinations and Class Tests :-

Departments conduct two Mid Semester Terminals (MSTs) as per rules of Punjabi University, Patiala, to assess the performance of the students. Class tests are conducted and assessment is given to students on the basis of MST.

Eligibility for University Examination :-

- 75% attendance of lectures is must.
- The students will have to secure minimum 35% marks in each subject.
- Minimum 40% attendance in Practical is essential.

All these rules and regulations are as per Punjabi University, Patiala and can be changed during the session as per changes made by Punjabi University, Patiala, which will be informed to the students through college notice board.

Leave :-

- Only Six days leave will be allowed during each semester.
- If any student remains absent for 10 days continuously without prior sanction leave, his/her name will be struck off from the college rolls.

Fine For :

- Absentee Per Lecture
- Absentee Per Day
- Absentee Per House Exam Paper

To be decided by Executive Committee

Dress Code For the Students :

- Uniform is Compulsory for all the students for 4 days/week i.e. Monday, Tuesday, Thursday & Friday.
- If not in Uniform Fine will be charged.

DRESS CODE FOR SUMMER

S. No.	Boys	Colour Code	Girls	Colour Code
1.	Formal Trousers	Navy Blue	Formal Trousers	Navy Blue
2.	Formal Shirt	Light Blue	Formal Shirt	Light Blue
			Or	
3.	Turban	Navy Blue	Salwar Kameez	Navy Blue Light Blue

Dress Code For WINTER :

S. No.	Boys	Colour Code	Girls	Colour Code
1.	Formal Trousers	Navy Blue	Formal Trousers	Navy Blue
2.	Formal Shirt	Light Blue	Formal Shirt	Light Blue
			Or	
3.	Turban	Navy Blue	Salwar Kameez	Navy Blue Light Blue
4.	Sweater/Jacket	Navy Blue		

7.1.11 - INSTITUTION CELEBRATES / ORGANIZES NATIONAL AND INTERNATIONAL COMMEMORATIVE DAYS, EVENTS AND FESTIVALS

Year 2022-23

International Yoga Day = Every year this event celebrated on 21st June.

Independence day = Every year this event celebrated on 15 August.

Republic day = Every year this event celebrated on 26 January.

Van mahotsav = Every year this event celebrated on 7 July.

World Cancer day = 03/02/2023

International Social Justice Day = 16/02/2023

Observance of vigilance awareness week = 27/10/2022

TB awareness, Drug abuse awareness & Blood donation camp = 19/09/2022

International Voters Day = 25/01/2023

Cyber jagrookta diwas = 06/10/2022

Year 2021-22

International Yoga Day = Every year this event celebrated on 21st june.

Independence day = Every year this event celebrated on 15 August.

Republic day = Every year this event celebrated on 26 january.

Van mahotsav = Every year this event celebrated on 7 july.

Earth Day = 24/04/2022

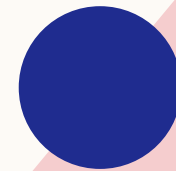
Sceince Day = 26/02/2022

Observance of vigilance awareness week = 08/10/2021

Blood donation camp = 12/05/2022

Voters Day = 24/01/2022

Job Fair = 14/09/2021



Year 2020-21

International Yoga Day = Every year this event celebrated on 21st June.

Independence day = Every year this event celebrated on 15 August.

Republic day = Every year this event celebrated on 26 January.

Van Mahotsav = Every year this event celebrated on 7 July.

Voters Day = 23/01/2021

Observance of Vigilance Awareness Week = 29/10/2020

Science Day =

Celebration of 150th Birthday of Gandhi Ji = 08/10/2020

Year 2019-20

International Yoga Day = Every year this event celebrated on 21st June.

Independence day = Every year this event celebrated on 15 August.

Republic day = Every year this event celebrated on 26 january.

Van mahotsav = Every year this event celebrated on 7 july.

Year 2018-19

International Yoga Day = Every year this event celebrated on 21st june.

Independence day = Every year this event celebrated on 15 August.

Republic day = Every year this event celebrated on 26 january.

Van mahotsav = Every year this event celebrated on 7 july.

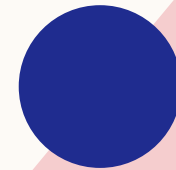
Year 2017-18

International Yoga Day = Every year this event celebrated on 21st june.

Independence day = Every year this event celebrated on 15 August.

Republic day = Every year this event celebrated on 26 january.

Van mahotsav = Every year this event celebrated on 7 july.



THE INSTITUTION MAINTAINS COMPLETE TRANSPARENCY IN ITS FINANCIAL, ACADEMIC, ADMINISTRATIVE AND AUXILIARY FUNCTIONS

Academic transparency

College prospectus and website serves as information resource

In courses like B.Com. and BCA admission for limited number of seats is purely on merit. The merit list is displayed on website and notice board and is regularly updated to convey timely information to students regarding vacant seats.

Time table and schedule for mid-semester tests is also displayed on notice boards and website.

Students are informed regarding assessment given to them in final exams.

Marked answer sheets of mid semester tests and evaluated class tests are distributed to the students so that they may analyze their weaknesses and all grievances regarding marking are redressed immediately

FINANCIAL PERMEABILITY IN ALL TRANSACTIONS

- A clear picture of fee structure and receipt of dues paid is given to students and parents at time of admission.
- All financial documents are completed with integrity and timely and accurate information is given to University or DPI, when required.
- Maximum payments are made through cheques and salaries of employees are routed through banks.
- The college has engaged a CA to monitor all financial documents reducing the chance of discrepancies.
- General accounting principles are adopted to maintain books. Every year rigorous audit practices are conducted by internal and external team of auditors to maintain financial discipline.

ADMINISTRATIVE TRANSPARENCY

The participation of faculty in decision making is further ensured by constituting various committees like IQAC, Admission Committee, Anti-Ragging Committee, Construction Committee, Purchase Committee, Academic Affairs Committee and Examination. Regular meeting of these committees are held and minutes are maintained.

BEST PRACTICES

Year 2022-23

1. Title of the practice:- Fee Concession to some Socially and Economically deprived students

OBJECTIVE OF THE PRACTICE:-

- To extend financial aid to the poor students, especially from the rural, to save them from discontinuation of their studies owing to poverty.
- To support financially all the deserving poor students without any discrimination of gender.
- To promote the 'equality' among the students.

2.TITLE OF THE PRACTICE:- Environmental Sensitivity.

OBJECTIVE OF THE PRACTICE:- Creating environmental awareness.Conserving natural resources, and the environment.

Year 2021-22

1. TITLE OF THE PRACTICE :All Round Development of Students In college

OBJECTIVE OF THE PRACTICE:- Students come from various backgrounds having diverse social and economic conditions. Their potential and skills are hidden.

2. Title of The Practice: Environmental consciousness Goal

OBJECTIVE OF THE PRACTICE:- In a healthy and sustainable human society, cleanliness and environmental consciousness are essential components.

Year 2020-21

1. TITLE OF THE PRACTICE:- Environmental Sensitivity.

OBJECTIVE OF THE PRACTICE:- Creating environmental awareness.Conserving natural resources, and the environment.

2) TITLE OF THE PRACTICE:- Social outreach activity ‘Not me but us’

OBJECTIVE OF THE PRACTICE:- To develop a sense of compassion in the young minds for the deprived sections of the society and to enable them to reach out to their requirements in whatever shortest way possible.

Year 2019-20

1) Title of the Practice : Installation of Wi-Fi .

Objective:- The institution has installed a Wi – Fi network for providing internet facilities to the faculty members covering the classrooms, lecture theatre, laboratory, and computer labs at free of charge. Care was taken to allow access to only academic and relevant sites to prevent misuse of the facility. The activation of the system had to be deferred due to the COVID – 19 related lockdown and the system will be functional once normal activity is restored.

2) Title of the Practice : Inculcating Awareness and sensitivity towards Environment among the students.

Objective: The aim of the practice is to develop eco-sensitivity and environmental awareness among the students and to conserve biodiversity through tree plantation.

Year 2018-19

1. Title of the Practice :To proper channelize students physical and mental health.

Objective : To channelize the youth energy in game, sports and interactive teaching process: As an institution, the college believes in overall development of students and students usually are conscious of their academics but don't are much for physical fitness.

2) Title of the Practice : Holistic Development: Promoting (NASHA MUKTH SAMAJ)

Objective : Mental health refers to our emotional, psychological, and social well-being. It affects how we think, feel, and act. It also helps to determine how we handle stress, relate to others, and make choices.

Year 2017-18

1. Title of the practice:- Academic Monitoring System Goal:- Improve the quality education with the help of regular, in the time teaching and learning process in depth.

Objective- The problem of understanding and clarity in the subject were raised by the students. In such cases the faculty members are advised to open the subject with the models and latest editions of syllabus, then visualized the things from the real ground so that conceptual thinking of the students can be improved.

2.) Title of the practice:- Social Responsibilities. Goal : To make students feel they are part of society and understand life in its fullest sense. To improve students life skills.

Objective:- Introducing new experiences. Inculcating interest in social work. Including habit of helping others.