


# OFFICE OF PRINCIPAL GOVERNMENT SHIVALIK COLLEGE NAYA NANGAL

## TO WHOM IT MAY CONCERN

As per required for DVV process of NAAC accreditation, it is certified as below that the data being sent is correct

S. No	Name of the Faculty Member	Nature of Recruitment	Working as	Appointment letter	Remarks
1	Dr. Harmeet Kaur Chatha	Regular/ Permanent	Full time	Attached	Retired on 30/09/2020
2.	Dr. Rajinder Sharma	Regular/ Permanent	Full time	Attached	Retired on 31/12/2020
3.	Dr. Naresh Kumar	Regular/ Permanent	Full time	Attached	Retired on 30/09/2019
4.	Prof. Monica Sarhadi	Part Time	Full time	Not given by the Government. Joining letter attached.	Transferred to Government College Mohali on 02/07/2020
5.	Dr. Bindu Sharma	Temporary (Guest Faculty)	Full time	Not given by the Government	Completing more than 90% syllabus
6	Dr. Kamal Kumar	Temporary (Guest Faculty)	Full time	Not given by the Government	Completing more than 90% syllabus
7	Dr. Payal Jaswal	Temporary (Guest Faculty)	Full time	Not given by the Government	Completing more than 90% syllabus
8	Dr. Kusum Bidla	Temporary (Guest Faculty)	Full time	Not given by the Government	Completing more than 90% syllabus
9	Prof. Jagpal Singh	Temporary (Guest Faculty)	Full time	Not given by the Government	Completing more than 90% syllabus
10	Dr. Kamlesh Kumari	Temporary (Guest Faculty)	Full time	Not given by the Government	Completing more than 90% syllabus
11	Dr. Daljeet Kaur	Temporary (Guest Faculty)	Full time	Not given by the Government	Completing more than 90% syllabus
12	Prof. Jyoti Bhardwar	Temporary (Guest Faculty)	Full time	Not given by the Government	Completing more than 90% syllabus
13	Prof. Leena	Temporary (Guest Faculty)	Full time	Not given by the Government	Completing more than 90% syllabus
14	Prof. Kamlesh Rani	Temporary (Guest Faculty)	Full time	Not given by the Government	Completing more than 90% syllabus
15	Dr. Suman Kumari	Temporary (Guest Faculty)	Full time	Not given by the Government	Completing more than 90% syllabus
16	Prof. Rohit Kumar	Temporary	Full time	Attached	Completing more than 90% syllabus

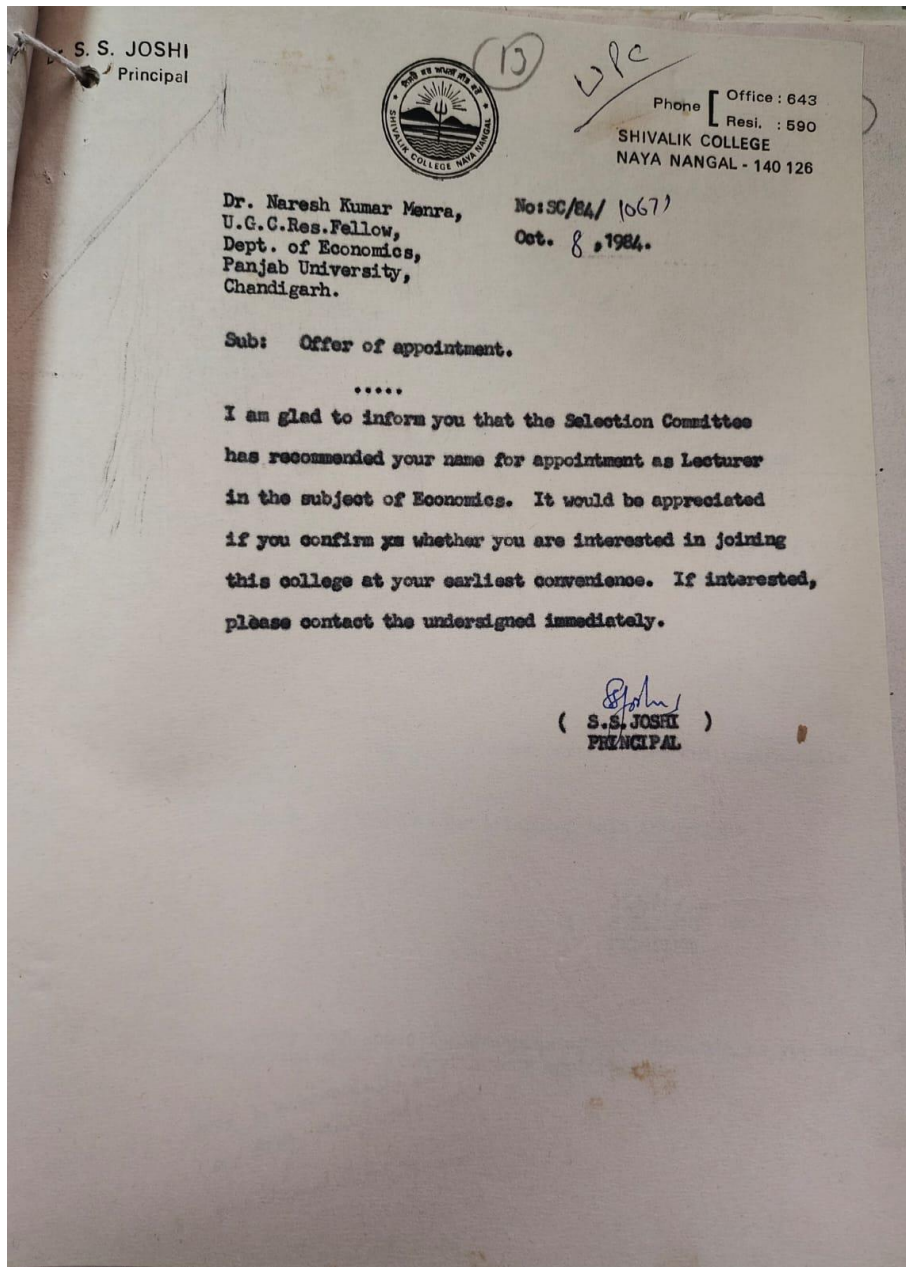
  
Co-ordinator  
NAAC  
Co-ordinator  
Govt. Shivalik College  
Naya Nangal

  
Principal  
Govt Shivalik College  
Naya Nangal-140126



# Appointment Letter

## 1. Dr. Naresh Kumar Menra



IGAC/NAAC  
Co-ordinator  
Govt. Shivalik College  
Naya Nangal

seen  
Principal  
Govt. Shivalik College  
Naya Nangal 140126

## Appointment Letter

### 2. Dr. Rajinder Kumar

Shivalik College, Naya Nangal - 140 126  
No. SC/89 / 1065-66  
Date: 28/3/89

Mr. Rajinder Kumar  
Lecturer in Economics

Sub: Offer of appointment as a lecturer

With ref. to your application for the post of lecturer in ECONOMICS and interview held on 12/2/88, you are hereby offered temporary but likely to continue post of lecturer on the following terms and conditions:-


1. You will be paid a sla salary of Rs. 2200/- in the approved U.G.C. pay scale of Rs. 2200-4000 plus all other allowances admissible to the lecturers in non-government colleges affiliated to the Punjabi University, Patiala, from time to time.
2. You will be on probation for 12 months w.e.f. the date of your joining. The period of probation can be extended by another 12 months without assigning any reason. On satisfactory completion of the probationary period, you will be confirmed in your post.
3. You will be required to execute a written service agreement on judicial stamped paper within one month of your joining.
4. In case you wish to resign your post, you shall have to give one/three months clear notice according to the post held by you on probation/confirmed basis or in lieu thereof, you shall have to pay one/three months salary. Similarly the Chairman, can terminate your services without assigning any reason either by giving one month's notice of one month's pay in lieu thereof.
5. In the matter of leave and general conditions of service, you will be governed by the rules of the Punjabi University, Patiala as applicable to affiliated colleges.

Your appointment will further be subject to the approval of Punjabi University, Patiala and D.P.I. (Colleges), Punjab and will be governed by such rules and conditions as may be in force in the college from time to time.

As a whole-time employee of the Managing Committee of this College, you will carry out the instructions of the Principal implicitly and devote your whole time to the service of the Institution. You will not engage directly or indirectly in any private trade or undertake any additional work, which is likely to interfere with the discharge of your normal duties without the permission of the competent authority. If you propose to take up any private part-time work, you will have to obtain prior permission of the Principal in writing. In case you propose to undertake publication of a book or any affair connected with the University Examination, you will be required to obtain prior permission of the Principal.

You will be required not to take part in politics or indulge in activities prejudicial to the interests of the College/University or Government and also maintain cordial atmosphere and discipline in the college.

Your workload, submission of plan of work etc. shall be as determined according to the University Grants Commission/Punjabi University, Patiala from time to time. You will be present and be available to students for at least 20 hours a week in the premises of the college. This would be subject to the provision that you may be detained beyond this limit in the interest of the work.

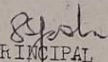
  
Co-ordinator  
Govt. Shivalik College  
Naya Nangal

Seen  
  
Principal  
Govt. Shivalik College  
Naya Nangal 140126



10. Unless you already possess at the time of your initial appointment, you will have to obtain an M.Phil. degree or a recognised degree beyond Master's level or published work indicating the capacity of a candidate for independent research work within five years of your appointment, failing which you will not be able to earn further increments in the scale of P. 2200-4000.
11. You will have to furnish a certificate to the effect that you do not have more than one living wife in case you are married, if applicable.
12. You will have to produce a medical fitness certificate from the Senior Medical Officer.
13. Your appointment is further subject to the condition that your Character and antecedents are verified to be good by the Police.
14. No travelling allowance is allowed for joining the post.

In case the above mentioned terms and conditions are acceptable to you, then you should report for duty in this college by \_\_\_\_\_.

  
 PRINCIPAL  
 for Chairman  
 Managing Committee  
 Shivlik College, Naya Nangal

I accept the appointment on the terms and conditions stated above  
 w.e.f. 20-08-88


Signature..... Rajinder Kumar  
 Designation... Lecturer in Economics

Permanent Address

Local address

Abraham Majhi  
Kuldip Nagar  
Bimbala  
133004

Flat No B 64/s  
Mayawati colony  
Naya Nangal  
140126

  
 IGAC/NAAC  
 Co-ordinator  
 Govt. Shivlik College  
 Naya Nangal

Seen  
  
 Principal  
 Govt. Shivlik College  
 Naya Nangal 140126

## Appointment Letter

### 3. Dr. Harmeet Kaur Chatha

Shivlik College, Naya Nangal - 140 126 18 *legit*


*Dr. Harmeet Kaur,  
House No 133, Urban Estate  
Phase-I,  
Patiala - 147002*

No. SC/ 89/13  
Dated 3-1-89

Sub: Offer of appointment as a lecturer

With ref. to your application for the post of lecturer in Political Science and interview held on 8/12/88, you are hereby offered Political Science post of lecturer on the following terms and conditions:-

1. You will be paid a sta salary of Rs. 2200/- in the approved U.G.C. pay scale of Rs. 2200-4000 plus all other allowances admissible to the lecturers in non-government colleges affiliated to the Punjab University, Patiala, from time to time.
2. You will be on probation for 12 months w.e.f. the date of your joining. The period of probation can be extended by another 12 months without assigning any reason. On satisfactory completion of the probationary period, you will be confirmed in your post.
3. You will be required to execute a written service agreement on non-judicial stamped paper within one month of your joining.
4. In case you wish to resign your post, you shall have to give one/three months clear notice according to the post held by you on probation/confirmed basis or in lieu thereof, you shall have to pay one/three months salary. Similarly the Chairman, can terminate your services without assigning any reason either by giving one month's notice of one month's pay in lieu thereof.
5. In the matter of leave and general conditions of service, you will be governed by the rules of the Punjab University, Patiala as applicable to affiliated colleges.
6. Your appointment will further be subject to the approval of Punjab University, Patiala and D.P.I. (Colleges), Punjab and will be governed by such rules and conditions as may be in force in the college from time to time.
7. As a whole-time employee of the Managing Committee of this College, you will carry out the instructions of the Principal implicitly and devote your whole time to the service of the Institution. You will not engaged directly or indirectly in any private trade or undertake any additional work, which is likely to interfere with the discharge of your normal duties without the permission of the competent authority. If you propose to take up any private tuition work, you will have to obtain prior permission of the Principal in writing. In case you propose to undertake publication of a book or any affair connected with the University Examination, you will be required to obtain prior permission of the Principal.
8. You will be required not to take part in politics or indulge in activities prejudicial to the interests of the College/University or Government and also maintain cordial atmosphere and discipline in the college.
9. Your workload, submission of plan of work etc. shall be as determined according to the University Grants Commission/Punjab University, Patiala rules from time to time. You will be present and be available to students 30 hours a week in the premises of the college. This would be subject to be retained beyond this limit in the interest

  
CO-ORDINATOR  
Govt. Shivlik College  
Naya Nangal

seen  
  
Principal  
Govt. Shivlik College  
Naya Nangal 140126



Miss Harmeet Kaur  
16 15

Unless you already possess at the time of your initial appointment, you will have to obtain an M.Phil. degree or a recognised degree beyond Master's level or published work indicating the capacity of a candidate for independent research work within five years of your appointment, failing which you will not be able to earn further increments in the scale of P. 2200-4,000.

- 11. You will have to furnish a certificate to the effect that you do not have more than one living wife in case you are married, if applicable.
- 12. You will have to produce a medical fitness certificate from the Senior Medical Officer.
- 13. Your appointment is further subject to the condition that your Character and antecedents are verified to be good by the Police.
- 14. No travelling allowance is allowed for joining the post.

In case the above mentioned terms and conditions are acceptable to you, then you should report for duty in this college by on 9-1-89.

*S. P. Singh*  
PRINCIPAL  
for Chairman  
Managing Committee  
Shivalik College, Naya Nangal

I accept the appointment on the terms and conditions stated above  
w.e.f. \_\_\_\_\_

Signature.....

Designation.....

Permanent Address

Local address

*[Signature]*  
IQAC/NAAC  
Co-ordinator  
Govt. Shivalik College  
Naya Nangal

Seen  
*[Signature]*  
Principal  
Govt. Shivalik College  
Naya Nangal 140126

## Joining Letter

### 4.Prof. Monika Sarhadi

ਸੇਵਾ ਵਿਖੇ

ਪ੍ਰਿੰਸੀਪਲ ਸਾਰਿਬ  
ਸਰਕਾਰੀ ਸ਼ਿਵਾਲਿਕ ਕਾਲਜ ,  
ਨਸਾ ਨੰਗਲ ।

ਵਿਸ਼ਾ :- ਹਾਜਰੀ ਰਿਪੋਰਟ ਦੇਣ ਦੇ ਸਬੰਧ ਵਿੱਚ ।

ਸ੍ਰੀ ਮਾਨ ਜੀ ,


ਬੇਨਤੀ ਹੈ ਕਿ ਆਪ ਜੀ ਦੇ ਪੱਤਰ ਨੰ ਸਸਕ/2000/896  
ਮਿਤੀ 21/12/2000 ਦੇ ਅਠਵਾਂ ਅਧੀਨ ਮੇਂ ਅੱਜ ਮਿਤੀ 3/1/2001 ਨੂੰ ਦੁਪਿਰ  
ਤੇ ਪਹਿਲਾਂ ਆਪਣੀ ਡਿਊਟੀ ਤੇ ਹਾਜ਼ਰ ਹੋ ਗਈ ਹਾਂ । ਜੇ, ਕ੍ਰਿਪਾ ਕਰਕੇ ਮੇਰੀ ਹਾਜਰੀ  
ਲਗਾਈ ਜਾਵੇ ਜੀ ।

ਧੰਨਵਾਦ ਸਹਿਤ

ਆਪ ਜੀ ਦੀ ਵਿਸ਼ਵਾਸ ਪਾਤਰ  
Monika Sarhadi  
( ਮੋਨਿਕਾ ਸਰਹੱਦੀ ) 3/1/2001

ਸ਼ਿਵਾਲਿਕ ਕਾਲਜ ਦੇ ਖਾਤ  
ਮੋਨਿਕਾ ਸਰਹੱਦੀ  
3/1/2001

ਮੋਨਿਕਾ ਸਰਹੱਦੀ

  
IQAC/NAAC  
Co-ordinator  
Govt. Shivlik Collge  
Naya Nangal

Seen  
  
Principal,  
Govt. Shivlik College  
Naya Nangal 140126

TRANSLATED COPY OF JOINING REPORT

To

Principal  
Govt. Shivalik College,  
Naya Nangal.

Subject: Regarding Attendance report.


Respected Sir,

It is requested that as per your letter No. SSC/2000/896 dated 21/12/2000, I have reported for duty before noon on 3/1/2001. So, please allow to mark my attendance.

With thanks

Your's Trustworthy,

(Monica Sarhadi)

  
IGAC/NAAC  
Co-ordinator  
Govt. Shivalik Collge  
Naya Nangal

Seen  
  
Principal  
Govt. Shivalik College  
Naya Nangal 140126



## JOINING REPORT

5. PROF. ROHIT KUMAR

To

The Chief Executive Office,  
HEIS, Govt. College, Naya Nangal,

Sub:- Joining report.

Reference your letter no. HEIS/GC/NN/ 2011/95 dated 20.07.11  
I here by submit my joining report from today i.e. 22.07.11  
It is submitted that all terms and conditions mentioned in above letter are  
acceptable to me and I will submit medical fitness certificate & affidavit duly  
attested by Notary Public/ Executive Magistrate within a week. I may be  
allowed to join.

Yours faithfully

*Rohit Kumar*

*[Signature]*  
Member Secretary

*[Signature]*  
CEO

*[Signature]*  
IQAC/NAAC  
Co-ordinatar  
Govt. Shivlik Collge  
Naya Nangal

Seen  
*[Signature]*  
Principal  
Govt. Shivlik College  
Naya Nangal 140126