

Govt. Shivalik College Naya Nangal

Teaching Plan (2020-21)

Class: B.COM (sem II)

Paper: BUSINESS LAWS – II

Name : Dr. PAYAL JASWAL

Sr. No	Dates	Topics
1.	First week of Feb	Negotiable Instrument Act (1881): Definition of negotiable instruments, Features; Promissory Note: Bill of Exchange
2.	Second week of Feb	Negotiable Instrument Act (1881): Definition of negotiable instruments, Features; Promissory Note: Bill of Exchange
3.	Third week of Feb	Cheque; Holder and Holder in the Due Course; Crossing of a cheque, Types of Crossing; Negotiation; Dishonour and discharge of negotiable instrument.
4	Last week of Feb	Cheque; Holder and Holder in the Due Course; Crossing of a cheque, Types of Crossing; Negotiation; Dishonour and discharge of negotiable instrument.
5	First week of March	The Consumer Protection: Salient features, Grievance redressal machinery. Act Recent changes in Consumer Protection Act
6	Second week of March	The Consumer Protection: Salient features, Grievance redressal machinery. Act Recent changes in Consumer Protection Act
7	Third week of March	The Patent Act (1970): Introduction, Definitions, Kinds of Patents, Exclusive Marketing rights, Filing and Examination of Application
8	Last week of March	Term of Patent, Right of Patentee, Restoration of Lapse Patent, Surrender, Revocation and Infringement of Patent, Regulatory Authorities and Panelities.
9	First week of April	The Factories Act, 1948: Objects and Definitions, Provisions Regarding Health, Safety and Welfare of Workers, Working Hours of Adults
10	Second week of April	The Factories Act, 1948: Objects and Definitions, Provisions Regarding Health, Safety and Welfare of Workers, Working Hours of Adults
11.	Third week of April	Additional Provisions Regulating Employment of Women in a Factory, Employment of Young Persons And Children, Penalties and Procedures.
12.	Fourth week of April	The Information Technology Act (2008): Objectives, Regulatory Authorities and Penalties , Fraud Prevention.

13.	Last week of April	The Information Technology Act (2008): Objectives, Regulatory Authorities and Penalties , Fraud Prevention.
14.	First week of May	The Right to Information Act (2005): Definitions, Right to Information and Obligations of Public Authorities
15.	Second week of May	The Right to Information Act (2005): Definitions, Right to Information and Obligations of Public Authorities
16.	Third week of May	The Central and State Information Commission, Powers and Functions of the Information Commissions
17.	Fourth week of May	Appeal and Penalties.
18.	First week of June	Revision

Govt. Shivalik College Naya Nangal

Teaching Plan (2020-21)

Class: B.COM (sem IV)

Paper: COMPANY LAW

Name : Dr. PAYAL JASWAL

Sr. No	Dates	Topics
1.	First week of Feb	Company : Meaning, features, The Concept of Lifting of Corporate Veil, Emerging Types of Companies.
2.	Second week of Feb	Formation of Company –Promotion & Registration; Preliminary contracts;
3.	Third week of Feb	Memorandum of Association
4	Last week of Feb	Articles of Association
5	First week of March	MOA & AOA Revision
6	Second week of March	Prospectus
7	Third week of March	Prospectus
8	Last week of March	Shares & Share Capital

9	First week of April	Shares & Share Capital
10	Second week of April	Book Building Process, Dematerialisation of Shares
11.	Third week of April	ASBA System, Transfer & Transmission of Shares, Buyback of Shares.
12.	Fourth week of April	ASBA System, Transfer & Transmission of Shares, Buyback of Shares.
13.	Last week of April	Directors; Borrowing Powers (including debentures)
14.	First week of May	Members; Managerial remuneration,
15.	Second week of May	Meetings (including Board Meetings)
16.	Third week of May	Meetings (including Board Meetings)
17.	Fourth week of May	Majority Powers and Minority Rights; Winding-up of the company.
18.	First week of June	Revision

Govt. Shivalik College Naya Nangal

Teaching Plan (2020-21)

Class: B.COM (sem IV)

Paper: INCOME TAX LAW

Name : Dr. PAYAL JASWAL

Sr. No	Dates	Topics
1.	First week of Feb	Deductions out of gross total income
2.	Second week of Feb	Deductions out of gross total income
3.	Third week of Feb	Computation of total income in regard to income of individuals
4.	Last week of Feb	Computation of total income in regard to income of individuals

5.	First week of March	Computation of total income in regard to income of individuals
6.	Second week of March	HUF
7.	Third week of March	HUF
8.	Last week of March	HUF
9.	First week of April	Partnership firm & Companies.
10.	Second week of April	Partnership firm & Companies.
11.	Third week of April	Partnership firm & Companies.
12.	Fourth week of April	Advance Payment of Tax; Deduction of tax at source
13.	Last week of April	Advance Payment of Tax; Deduction of tax at source
14.	First week of May	Income tax authorities and administration of the act,
15.	Second week of May	Income tax authorities and administration of the act,
16.	Third week of May	Assessment procedure, Appeals .Refunds and Penalties. E. Filing of return
17.	Fourth week of May	Assessment procedure, Appeals .Refunds and Penalties. E. Filing of return
18.	First week of June	Revision

Govt. Shivalik College Naya Nangal

Teaching Plan (2020-21)

Class: B.COM (sem VI)

Paper: BUSINESS ENVIRONMENT

Name : Dr. PAYAL JASWAL

Sr. No	Dates	Topics
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1.	First week of Feb	Business Environment: Concept, importance and components, Internal and external environment, Micro and macro variables
2.	Second week of Feb	Income, Employment, Money Supply, Price Level, Interest rates, Savings and Investments,
3.	Third week of Feb	Trade and balance of payments. Movement and Interrelationship between different variables
4	Last week of Feb	Trends in Macro variables in India, Changing dimensions of business environment .
5	First week of March	Indian Planning : Basic strategy of Indian planning, Current five year plan : objectives and basic framework
6	Second week of March	Resource allocation in five year plans; Achievements and failures of Indian planning.
7	Third week of March	Economic Environment - Elements of economic environment, Economic Systems: Capitalism, Socialism and Mixed Economy;
8	Last week of March	NITI Aayog: Role and functions.
9	First week of April	Role of Government: Growth and performance of public and private sector; Monetary and fiscal policy
10	Second week of April	Role of Government: Growth and performance of public and private sector; Monetary and fiscal policy
11.	Third week of April	New economic policy and its impact on Indian economy
12.	Fourth week of April	New economic policy and its impact on Indian economy
13.	Last week of April	Economic reforms, liberalization
14.	First week of May	Structural adjustment programmes.
15.	Second week of May	International Environment: International trading environment (overview); Trends in India's
16.	Third week of May	Foreign trade; Foreign trade and economic growth; International economic groupings
17.	Fourth week of May	Revision
18.	First week of June	Revision

Govt. Shivalik College Naya Nangal

Teaching Plan (2020-21)

Class: B.COM (sem VI)

Paper: MANAGEMENT ACCOUNTING II

Name : Dr. PAYAL JASWAL

Sr. No	Dates	Topics
1.	First week of Feb	CVP Analysis: Introduction, CVP Assumptions and Uses; Break-Even Analysis: BE Point
2.	Second week of Feb	Margin of Safety, and maintaining a desired level of profit; Graphical presentation of CVP Relationship; Profit Graph.
3.	Third week of Feb	Margin of Safety, and maintaining a desired level of profit; Graphical presentation of CVP Relationship; Profit Graph.
4	Last week of Feb	Marginal Costing and Management Decisions – Marginal Costing vis-à-vis Absorption Costing; Marginal and differential costing as a tool for decision making;
5	First week of March	Marginal Costing and Management Decisions – Marginal Costing vis-à-vis Absorption Costing; Marginal and differential costing as a tool for decision making;
6	Second week of March	Marginal Costing Techniques; Marginal Cost and Product Pricing; Change of Product Mix;
7	Third week of March	Marginal Costing Techniques; Marginal Cost and Product Pricing; Change of Product Mix;
8	Last week of March	Make or Buy Decisions; exploring new markets; Shut Down Decisions.
9	First week of April	Budgeting for Profit Planning and Control: Meaning of Budget and Budgetary control; Objectives; Merits and Limitations; Types of Budgets
10	Second week of April	Budget & how to prepare budget
11.	Third week of April	The budget manual, principal budget factor, preparation and monitoring procedures, preparation of functional budgets (Production, Sales, Materials
12.	Fourth week of April	Cash budget, (idea of master budget
13.	Last week of April	Fixed and flexible budgeting; Control ratios; Zero base budgeting; Performance budgeting; Responsibility accounting.
14.	First week of May	Fixed and flexible budgeting; Control ratios; Zero base budgeting; Performance budgeting; Responsibility accounting.

15.	Second week of May	Standard Costing and Variance Analysis: Meaning of Standard Cost and Standard Costing; Advantages and Application
16.	Third week of May	Variance analysis: Material, Labour and Overhead Variances (two-way analysis).
17.	Fourth week of May	Variance analysis: Material, Labour and Overhead Variances (two-way analysis).
18.	First week of June	Revision.